



Montgomery County Ohio College Promise Program Application Directions

Due November 15, 2025

Please keep directions for your records.

MONTGOMERY COUNTY OHIO COLLEGE PROMISE APPLICANTS MUST:

- Be currently enrolled in school as an eighth grader and plan to attend a high school in Montgomery County
- Demonstrate a financial need
- Attend school regularly
- Have earned satisfactory grades
- Be committed to doing their best

MONTGOMERY COUNTY OHIO COLLEGE PROMISE SCHOLARS MUST:

- Come prepared to their weekly meetings with an assigned mentor
- Maintain good grades and a strong record of school attendance
- Stay Alcohol, Tobacco, Drug, and Crime Free
- Participate in school co-curricular or extra-curricular activities and/or community/faith based service activities
- Attend any at-large programs or activities sponsored by the Montgomery County Ohio College Promise program
- Practice Good Citizenship
- Maintain a financial need
- Attain a High School Diploma with a grade point average (GPA) and test scores high enough to meet the entrance requirements of Antioch College, Bowling Green State University, Central State University, Denison University, Kettering College, Miami University, Miami University Regionals, Ohio Northern University, Ohio University, Ohio Wesleyan University, Otterbein University, Sinclair College, University of Dayton, University of Findlay, Wilberforce University, Wittenberg University, Wright State University, or other 4-year university partners.

MONTGOMERY COUNTY OHIO COLLEGE PROMISE SCHOLARS RECEIVE:

A Mentor

An Adult Mentor will be assigned to each scholar. Mentors will assist and encourage the scholar to reach their full potential. The mentor and the scholar will meet weekly during the school day at the scholar's school.

A Scholarship

A scholarship to attend one of Montgomery County Ohio College Promise's 13 college and university partners at little-to-no cost. Each student has the opportunity to earn a bachelor's degree through this scholarship opportunity.

Certain partner schools offer scholarships on a limited basis, but every student has a scholarship pathway available to them. Students and college/university partners begin finalizing decisions about college choice during the student's senior year of high school.

DIRECTIONS:

All sections of the application must be completed and postmarked by **November 15, 2025**. Applications and attachments must be mailed or hand delivered (only the recommendation pages can be emailed). Mail or hand deliver the completed applications and all attachments to:

**Montgomery County Ohio College Promise
1401 S. Main Street, Suite 100
Dayton, Ohio 45409**

Students who are selected as finalists and their parent(s)/guardian(s) will be required to attend an interview with the selection committee in January.

Please call the Montgomery County Ohio College Promise office at 937-225-9957 if you have any questions.

You can also visit www.mcocp.org or e-mail jguanciale@mcocp.org for more information.

This information included in this application is for MCOCP office use only and will not be shared with any third-party.

Income Eligibility Guidelines for 2025-26

To be eligible for the College Promise Scholarship your household income must fall below the amounts shown on the following chart:

Household Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	28,953	2,413	1,207	1,114	557
2	39,126	3,261	1,631	1,505	753
3	49,303	4,109	2,055	1,897	949
4	59,478	4,957	2,479	2,288	1,144
5	69,653	5,805	2,903	2,679	1,340
6	79,828	6,653	3,327	3,071	1,536
7	90,003	7,501	3,751	3,462	1,731
8	100,178	8,349	4,175	3,853	1,927
For each additional family member, add	10,175	848	424	392	196

*Income Eligibility Guidelines Provided by the United States Department of Agriculture Food and Nutrition Service

College Promise Application Checklist

Please review each section and ensure you have attached all the necessary documentation before mailing in your application. Late or incomplete applications will not be considered.

✓ **Section 1: Student Information** (p. 1)

✓ **Section 2: Parent/Guardian Information** (p.10)

ATTACHMENTS

Please ensure that you have provided all the necessary attachments:

✓ **Student Information**

(If you have difficulty obtaining these records, please contact your child's guidance counselor or the principal's office staff)

- 6th and 7th Grade Report Cards (grades and attendance records)
- 5th, 6th, and 7th AIR Testing Results
- Achievement and Ability test results (if available)

✓ **Responsibilities Contracts**

- Signed Student Responsibilities Contract
- Signed Parents/Guardians Responsibilities Contract

✓ **Letters of Recommendation**

- Teacher Recommendation Form
- Additional Recommendation Form

✓ **Employment Verification**

(If a one parent/guardian household, only attach one form)

- Employment Verification Form (parent/guardian 1)
- Employment Verification Form (parent/guardian 2)

✓ **Income Information**

Attach to your application all of the following to establish proof of income for everyone in your household over the age of 18:

- A copy of all 2024 Federal Income Tax Returns filed by any members of your household
- Proof of SNAP (food stamp) eligibility for anyone in your household
- Child Support Statements for anyone in your household
- Proof of eligibility for TANF Funds for anyone in your household
- Unemployment Benefits Statements for anyone in your household
- Proof of Disability or Survivor Benefits for anyone in your household
- Any other items which can be used to verify your household's income



Montgomery County Ohio College Promise Program Application

Name: _____

Current School of Attendance: _____

Guidance Counselor Name: _____

Guidance Counselor Phone: _____

Guidance Counselor Email: _____

Date Submitted: ____/____/____

SECTION 1: STUDENT INFORMATION

Personal Information

Student Name: _____
First Middle Last

Date of Birth _____ / _____ / _____ Gender: ☐ Male ☐ Female ☐ N/A

Address _____ Apartment # _____

_____ Home/Cell Phone #: _____
City Zip

Are you a U.S. Citizen? Yes ☐ No ☐ What is your race? _____

Is English your first language? ☐ Yes ☐ No ☐ If not, what is? _____

Do you speak any other languages? ☐ Yes ☐ No

If yes, what other languages? _____

If selected for an interview, will you/parent/guardian need a translator? Yes ☐ No ☐

If yes, what language? _____

Have you ever been suspended (in school or out of school) or expelled from school? ☐ Yes ☐ No

If yes, please explain: _____

Have you ever been arrested? ☐ Yes ☐ No

If yes, please explain: _____

Household Information

Mother _____
First MI Last

Date of Birth ____/____/____

Last grade Completed in School _____

Attended College ☐ Yes ☐ No

Graduated from College ☐ Yes ☐ No

Father _____
First MI Last

Date of Birth ____/____/____

Last grade Completed in School _____

Attended College ☐ Yes ☐ No

Graduated from College ☐ Yes ☐ No

Name of Guardian (if different from above) _____
First MI Last

Date of Birth ____/____/____

Last grade Completed in School _____

Attended College ☐ Yes ☐ No

Graduated from College ☐ Yes ☐ No

Student Lives with (please check all that apply)

☐ Mother ☐ Stepmother ☐ Grandmother ☐ Guardian

☐ Father ☐ Stepfather ☐ Grandfather ☐ Foster parents

Other _____

Please list the people **living in** the home other than the student applicant:

Name	Age	Relationship	Last Grade Completed
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Other Siblings **living outside** the home:

Name	Age	Relationship		Currently Attending School	Last Grade Completed
_____	_____	Brother	Sister	☐ Yes ☐ No	_____
_____	_____	Brother	Sister	☐ Yes ☐ No	_____
_____	_____	Brother	Sister	☐ Yes ☐ No	_____
_____	_____	Brother	Sister	☐ Yes ☐ No	_____
_____	_____	Brother	Sister	☐ Yes ☐ No	_____
_____	_____	Brother	Sister	☐ Yes ☐ No	_____

Special Circumstances: Are there any other special circumstances that you would like to share with us about your situation such as: living arrangements, income, family history, etc.?

High School Information

Does your family plan to move next year? ☐ Yes ☐ No

If Yes: When? _____ Where? _____

What school do you plan on attending in 9th grade?

Extracurricular Information

Please provide a complete list of your clubs, activities, interests, strengths, hobbies, or awards you have received at school, church, and community. Also any work experiences you may have. Please print your information and attach a separate sheet of paper if additional space is needed for your answers.

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15.

Student Statements

Each question must be answered, and answers must be handwritten by the student.
Write as much detail as possible. Use additional paper if necessary.

1. Why do you want to be in this program?

2. Why do you want to go to college?

3. What is your favorite subject? Why?

4. What do you like to do in your free time?

5. What person do you admire the most?

6. What is the most difficult situation you have ever faced? How did you handle it?

SECTION 2: PARENT/GUARDIAN INFORMATION**Personal Information**

Parent/Guardian 1	Parent/Guardian 2
Name:	Name:
Cell Phone:	Cell Phone:
Home Phone:	Home Phone:
Work Phone:	Work Phone:
Email:	Email:

Employment Information

Parent/Guardian 1 (Same as above)	Parent/Guardian 2 (Same as above)
Employer:	Employer:
Occupation:	Occupation:
Business Address:	Business Address:
Number of Years with Current Employer:	Number of Years with Current Employer:
Gross Monthly Salary (before any taxes or deductions): \$	Gross Monthly Salary (before any taxes or deductions): \$

INCOME INFORMATION

What is your total annual (yearly) household income (include all working adult household members)?

\$ _____

Are you eligible for any Federal Assistance Programs? (Circle all that apply)

SNAP/Food Stamps TANF Medicaid SSI or SSA Other: _____

If yes, please list the type of service and the amount received per month (attach proof of service[s] to application):

Type of Service	Amount per Month
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Do you receive/are you supposed to receive child support or alimony? ☐ Yes ☐ No

If yes, how much per month (attach proof of support to application)? \$ _____

Do you pay child support? ☐ Yes ☐ No Do you pay alimony? ☐ Yes ☐ No

If yes, how much per month (attach proof of payment to application)? \$ _____

Family Statements

Please print your answers. Write as much detail as possible. If necessary, use additional paper.

Explain the importance of your student receiving this scholarship:

How will your student being part of this program affect your family?

How does your family plan to help your student pursue their college education?

Student Responsibilities Contract

In order to be a Montgomery County Ohio College Promise scholar, who will earn a college scholarship and be provided a mentor, every student must sign the following contract and pledge to:

- Be Alcohol, Tobacco and Drug Free
- Be Crime Free
- Practice Good Citizenship
- Maintain a strong record of school attendance at a Montgomery County High School
- Participate in school co-curricular or extra-curricular activities and /or community/faith based activities
- Come to the weekly meetings with their assigned mentor
- Attend any at-large programs or activities sponsored by the Montgomery County Ohio College Promise Program
- Attain a High School Diploma with a grade point average (GPA) and test scores high enough to meet the entrance requirements of Antioch College, Bowling Green State University, Central State University, Denison University, Kettering College, Miami University, Miami University Regionals, Ohio Northern University, Ohio University, Ohio Wesleyan University, Otterbein University, Sinclair College, University of Dayton, University of Findlay, Wilberforce University, Wittenberg University, Wright State University, or other 4-year university partners.

Bottom Line: Montgomery County Ohio College Promise students are respectful and responsible!

Student Signature

Date

Parents/Guardians Responsibilities Contract

Parent(s)/Guardian(s) must also make a commitment to their child's success as a Montgomery County Ohio College Promise scholar. Every parent/guardian must sign the following contract and pledge to:

- Provide a supportive environment at home that will contribute to the success of their child/guardian
- To develop a positive relationship with school and Montgomery County Ohio College Promise mentor and program staff
- To attend school related functions including but not limited to open houses, scheduling conferences and parent/teacher conferences
- Attend any at-large programs or activities sponsored by the Montgomery County Ohio College Promise program
- Provide releases which will allow to the College Promise Program to receive both academic and disciplinary information from their child/guardian's school, college and university attendance information and for the use of the photographs or video of the student

Bottom line: Montgomery County College Promise parents/guardians are involved and engaged, which will have a direct impact on the academic success of their child/guardian!

I understand that the information contained in this application is truthful and accurate and will be shared with the Montgomery County Ohio College Promise program staff and the selection committee. I also certify that my child meets the program income requirements. I also understand that any false information in this application will result in my child being dismissed from the program.

Parent/Guardian Signature

Date

Montgomery County Ohio College Promise Teacher Recommendation Form

Teacher Statement for Student: _____
(Please provide student's full name)

Please comment on this student's attitude, behavior, and motivation in school. Include the student's ability to maintain at a minimum a 2.5 grade point average and their ability to succeed in post-secondary education. Also feel free to provide any information regarding the student's family situation that the Selection Committee should be aware of.

Feel free to call the MCOCP program office at 937-225-9922 or 937-225-9957 with any questions that you may have.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Printed Name of Teacher

Teacher Signature

School

Grade Level and Subject Taught:

Date

Phone #

Email Address

You may return this to our offices as an email attachment. Please send to

Jennifer Guanciale: jguanciale@mcocp.org

Montgomery County Ohio College Promise Recommendation Form

Statement for Student: _____

(Please provide student's full name)

Please comment on this student's attitude, behavior, and motivation in school. Include the student's ability to maintain at a minimum a 2.5 grade point average and their ability to succeed in post-secondary education. Also feel free to provide any information regarding the student's family situation that the Selection Committee should be aware of.

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College Promise Program 2025 Application

Printed Name of Responder

Signature

Relationship to Student

Date

Phone #

Email Address

You may return this to our offices as an email attachment. Please send to Jennifer Guancia: jguanciale@mcocp.org

Student's last name _____

**Montgomery County Ohio College Promise
Employment Verification Form**

Note to parents/guardians: This form has to be completed for all adults over the age of 18 who live in the same household. The form is to be signed by the employer.

Dear Employer,

This form is part of an application process for the Montgomery County Ohio College Promise program. The Montgomery County Ohio College Promise program selects deserving students in the 8th grade, and upon the successful completion of high school and the fulfillment of both a student and parent pledge, awards scholarships for attendance at Antioch College, Central State University, Kettering College, Miami University, Miami University Regionals, Ohio Northern University, Ohio University, Sinclair College, University of Dayton, Wilberforce University, Wilmington College, Wittenberg University, Wright State University, or other 4-year university partners.

Please take a moment to complete this form in order for your employee's child to be considered.

Employee Name _____

Title/Position _____

Length of Employment _____

Salaried Employee ☐ Yes ☐ No

If yes, annual salary: \$ _____

If no, hourly rate: \$ _____

Typical number of weekly hours; _____

Are there opportunities to receive overtime? ☐ Yes ☐ No

If yes, how often: _____

Name of Company _____

Address _____

City _____ State _____ Zip _____

Phone # _____ Email _____

Printed Name of Person Completing the Form: _____

Title: _____

Employer Signature

Date

Feel free to contact the Montgomery County Ohio College Promise office at 937-225-9922 or 937-225-9957 with any questions you might have.

You may return this to our offices as an email attachment. Please send to Jennifer Guanciale: jguanciale@mcocp.org

Student's last name _____

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Employee Name _____

Title/Position _____

Length of Employment _____

Salaried Employee ☐ Yes ☐ No

If yes, annual salary: \$ _____

If no, hourly rate: \$ _____

Typical number of weekly hours; _____

Are there opportunities to receive overtime? ☐ Yes ☐ No

If yes, how often: _____

Name of Company _____

Address _____

City _____ State _____ Zip _____

Phone # _____ Email _____

Printed Name of Person Completing the Form: _____

Title: _____

Employer Signature

Date

Feel free to contact the Montgomery County Ohio College Promise office at 937-225-9922 or 937-225-9957 with any questions you might have.

You may return this to our offices as an email attachment. Please send to Jennifer Guanciale: jguanciale@mcocp.org