

College Promise Process for Reporting Concerns and Incidents

College Promise mentors agree to act in the best interest of students at all time.

Should a College Promise mentor, school official, parent/guardian, or other party learn of or suspect that a student is being abused, neglected, or endangered; or if the that individual believes the student to be a threat to harm self or others; the individual should report the concern using a Student Concern and Incident Report. This information should immediately be given to the College Promise Program, at which time it will be shared with school personnel, so the proper reporting and/or alerts can take place. The College Promise Program will provide the reporting entity with further instructions.

Should a specific incident takes place during a meeting that the College Promise Program and school needs to be made aware of, the College Promise mentor, school official, parent/guardian or other party should report the incident immediately using Student Concern and Incident Report. This information will be sent directly to the College Promise Program, at which time it will be shared with school personnel, so the proper reporting and/or alerts can take place.

Students are able to make reports directly using the Student Concern and Incident Report, or by speaking directly with a school official.

The College Promise Process for Reporting Concerns and Incidents will be shared with all current mentors and those entering the program for the first time. In addition, the College Promise Process for Reporting Concerns and Incidents will be available to download on the College Promise Website.