Montgomery County Ohio College Promise Program Application Directions

Due November 15, 2022

Please keep directions for your records.

MONTGOMERY COUNTY OHIO COLLEGE PROMISE APPLICANTS MUST:
- Be currently enrolled in school as an eighth grader and plan to attend a high school in Montgomery County
- Demonstrate a financial need
- Attend school regularly
- Have earned satisfactory grades
- Be committed to doing their best

MONTGOMERY COUNTY OHIO COLLEGE PROMISE SCHOLARS MUST:
- Come prepared to their weekly meetings with an assigned mentor
- Maintain good grades and a strong record of school attendance
- Stay Alcohol, Tobacco, Drug, and Crime Free
- Participate in school co-curricular or extra-curricular activities and/or community/faith based service activities
- Attend any at-large programs or activities sponsored by the Montgomery County Ohio College Promise program
- Practice Good Citizenship
- Maintain a financial need
- Attain a High School Diploma with a grade point average (GPA) and test scores high enough to meet the entrance requirements of Antioch College, Central State University, Denison University, Kettering College, Miami University, Miami University Regionals, Ohio Northern University, Ohio University, Sinclair College, University of Dayton, Wittenberg University, Wright State University, or other 4-year university partners.
**MONTGOMERY COUNTY OHIO COLLEGE PROMISE SCHOLARS RECEIVE:**

**A Mentor**
An Adult Mentor will be assigned to each scholar. Mentors will assist and encourage the scholar to reach their full potential. The mentor and the scholar will meet weekly during the school day at the scholar’s school.

**A Scholarship**
A scholarship to attend one of Montgomery County Ohio College Promise’s 12 college and university partners at little-to-no cost. Each student has the opportunity to earn a bachelor’s degree through this scholarship opportunity.

Certain partner schools offer scholarships on a limited basis, but every student has a scholarship pathway available to them. Students and college/university partners begin finalizing decisions about college choice during the student’s senior year of high school.

**DIRECTIONS:**
All sections of the application must be completed and postmarked by **November 15, 2022**. Applications and attachments must be mailed or hand delivered (only the recommendation pages can be emailed). Mail or hand deliver the completed applications and all attachments to:

**Montgomery County Ohio College Promise**
**1401 S. Main Street, Suite 100**
**Dayton, Ohio 45409**

Students who are selected as finalists and their parent(s)/guardian(s) will be required to attend an interview with the selection committee in January.

Please call the Montgomery County Ohio College Promise office at 937-225-9957 if you have any questions.

You can also visit [www.mcocp.org](http://www.mcocp.org) or e-mail [jguanciale@mcocp.org](mailto:jguanciale@mcocp.org) for more information.

*This information included in this application is for MCOCP office use only and will not be shared with any third-party.*
Income Eligibility Guidelines for 2022-23

To be eligible for the College Promise Scholarship you household income must fall below the amounts shown on the following chart:

<table>
<thead>
<tr>
<th>Household Size</th>
<th>Annual</th>
<th>Monthly</th>
<th>Twice per Month</th>
<th>Every Two Weeks</th>
<th>Weekly</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>25,142</td>
<td>2,096</td>
<td>1,048</td>
<td>967</td>
<td>484</td>
</tr>
<tr>
<td>2</td>
<td>33,874</td>
<td>2,823</td>
<td>1,412</td>
<td>1,303</td>
<td>652</td>
</tr>
<tr>
<td>3</td>
<td>42,606</td>
<td>3,551</td>
<td>1,776</td>
<td>1,639</td>
<td>820</td>
</tr>
<tr>
<td>4</td>
<td>51,338</td>
<td>4,279</td>
<td>2,140</td>
<td>1,975</td>
<td>988</td>
</tr>
<tr>
<td>5</td>
<td>60,070</td>
<td>5,006</td>
<td>2,503</td>
<td>2,311</td>
<td>1,156</td>
</tr>
<tr>
<td>6</td>
<td>68,802</td>
<td>5,734</td>
<td>2,867</td>
<td>2,647</td>
<td>1,324</td>
</tr>
<tr>
<td>7</td>
<td>77,534</td>
<td>6,462</td>
<td>3,231</td>
<td>2,983</td>
<td>1,492</td>
</tr>
<tr>
<td>8</td>
<td>86,266</td>
<td>7,189</td>
<td>3,595</td>
<td>3,318</td>
<td>1,659</td>
</tr>
<tr>
<td>For each additional family member, add</td>
<td>8,732</td>
<td>728</td>
<td>364</td>
<td>336</td>
<td>168</td>
</tr>
</tbody>
</table>

*Income Eligibility Guidelines Provided by the United States Department of Agriculture Food and Nutrition Service*
College Promise Application Checklist

Please review each section and ensure you have attached all the necessary documentation before mailing in your application. **Late or incomplete applications will not be considered.**

- **Section 1: Student Information** (p. 1)
- **Section 2: Parent/Guardian Information** (p.10)

**ATTACHMENTS**

*Please ensure that you have provided all the necessary attachments:*

- **Student Information**
  - (If you have difficulty obtaining these records, please contact your child’s guidance counselor or the principal’s office staff)
  - 6th and 7th Grade Report Cards (grades and attendance records)
  - 5th, 6th, and 7th AIR Testing Results
  - Achievement and Ability test results (if available)

- **Responsibilities Contracts**
  - Signed Student Responsibilities Contract
  - Signed Parents/Guardians Responsibilities Contract

- **Letters of Recommendation**
  - Teacher Recommendation Form
  - Additional Recommendation Form

- **Employment Verification**
  - (If a one parent/guardian household, only attach one form)
  - Employment Verification Form (parent/guardian 1)
  - Employment Verification Form (parent/guardian 2)

- **Income Information**
  - Attach to your application all of the following to establish proof of income for everyone in your household over the age of 18:
    - A copy of all 2021 Federal Income Tax Returns filed by any members of your household
    - Proof of SNAP (food stamp) eligibility for anyone in your household
    - Child Support Statements for anyone in your household
    - Proof of eligibility for TANF Funds for anyone in your household
    - Unemployment Benefits Statements for anyone in your household
    - Proof of Disability or Survivor Benefits for anyone in your household
    - Any other items which can be used to verify your household’s income
Montgomery County Ohio College Promise Program Application

Name: _____________________________________________________

Current School of Attendance: ________________________________

Guidance Counselor Name: _________________________________

Guidance Counselor Phone: _________________________________

Guidance Counselor Email: _________________________________

Date Submitted: ______/______/_______
SECTION 1: STUDENT INFORMATION

Personal Information

Student Name: _________________________________________________

<table>
<thead>
<tr>
<th>First</th>
<th>Middle</th>
<th>Last</th>
</tr>
</thead>
</table>

Date of Birth _______/_________/________

Gender: ☐ Male ☐ Female ☐ N/A

Address ____________________________________________ Apartment # __________

______________________________________________ Home/Cell Phone #: _______________

City Zip

Are you a U.S. Citizen? Yes ☐ No ☐ What is your race? __________________________

Is English your first language? ☐ Yes ☐ No ☐ If not, what is? _______________________

Do you speak any other languages? ☐ Yes ☐ No

If yes, what other languages? ________________________________

If selected for an interview, will you/parent/guardian need a translator? Yes ☐ No

If yes, what language? __________________________

Have you ever been suspended (in school or out of school) or expelled from school? ☐ Yes ☐ No

If yes, please explain: ____________________________________________________________

________________________________________________________________________

________________________________________________________________________

Have you ever been arrested? ☐ Yes ☐ No

If yes, please explain: ____________________________________________________________

________________________________________________________________________

________________________________________________________________________
Household Information

Mother ____________________________________________________________
          First      MI      Last
Date of Birth _____/_____/_____
Last grade Completed in School ____________
Attended College ☐ Yes ☐ No
Graduated from College ☐ Yes ☐ No

Father ____________________________________________________________
            First      MI      Last
Date of Birth _____/_____/_____
Last grade Completed in School ____________
Attended College ☐ Yes ☐ No
Graduated from College ☐ Yes ☐ No

Name of Guardian (if different from above) _____________________________
          First      MI      Last
Date of Birth _____/_____/_____
Last grade Completed in School ____________
Attended College ☐ Yes ☐ No
Graduated from College ☐ Yes ☐ No

Student Lives with (please check all that apply)
☐ Mother     ☐ Stepmother     ☐ Grandmother     ☐ Guardian
☐ Father     ☐ Stepfather     ☐ Grandfather     ☐ Foster parents
Other ________________________________
Please list the people **living in** the home other than the student applicant:

<table>
<thead>
<tr>
<th>Name</th>
<th>Age</th>
<th>Relationship</th>
<th>Last Grade Completed</th>
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</thead>
<tbody>
<tr>
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</table>

Other Siblings **living outside** the home:

<table>
<thead>
<tr>
<th>Name</th>
<th>Age</th>
<th>Relationship</th>
<th>Currently Attending School</th>
<th>Last Grade Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td>□ Yes □ No</td>
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<td>□ Yes □ No</td>
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<td>□ Yes □ No</td>
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<td>□ Yes □ No</td>
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</tbody>
</table>
Special Circumstances: Are there any other special circumstances that you would like to share with us about your situation such as: living arrangements, income, family history, etc.?

________________________________________________________________________

________________________________________________________________________

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________________________________________________________________________

________________________________________________________________________

High School Information

Does your family plan to move next year? □ Yes □ No

If Yes: When? ________________ Where? _________________________

What school do you plan on attending in 9th grade?

________________________________________________________________________
Extracurricular Information

Please provide a complete list of your clubs, activities, interests, strengths, hobbies, or awards you have received at school, church, and community. Also any work experiences you may have. Please print your information and attach a separate sheet of paper if additional space is needed for your answers.

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15.
Student Statements

Each question must be answered, and answers must be handwritten by the student. Write as much detail as possible. Use additional paper if necessary.

1. Why do you want to be in this program?

2. Why do you want to go to college?
3. What is your favorite subject? Why?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

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________________________________________________________________________


4. What do you like to do in your free time?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

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________________________________________________________________________

________________________________________________________________________
5. What person do you admire the most?

______________________________________________________________

______________________________________________________________

______________________________________________________________

______________________________________________________________

______________________________________________________________

6. What is the most difficult situation you have ever faced? How did you handle it?

______________________________________________________________

______________________________________________________________

______________________________________________________________

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______________________________________________________________

______________________________________________________________
### SECTION 2: PARENT/GUARDIAN INFORMATION

#### Personal Information

<table>
<thead>
<tr>
<th>Parent/Guardian 1</th>
<th>Parent/Guardian 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td>Name:</td>
</tr>
<tr>
<td>Cell Phone:</td>
<td>Cell Phone:</td>
</tr>
<tr>
<td>Home Phone:</td>
<td>Home Phone:</td>
</tr>
<tr>
<td>Work Phone:</td>
<td>Work Phone:</td>
</tr>
<tr>
<td>Email:</td>
<td>Email:</td>
</tr>
</tbody>
</table>

#### Employment Information

<table>
<thead>
<tr>
<th>Parent/Guardian 1 (Same as above)</th>
<th>Parent/Guardian 2 (Same as above)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employer:</td>
<td>Employer:</td>
</tr>
<tr>
<td>Occupation:</td>
<td>Occupation:</td>
</tr>
<tr>
<td>Business Address:</td>
<td>Business Address:</td>
</tr>
<tr>
<td>Number of Years with Current Employer:</td>
<td>Number of Years with Current Employer:</td>
</tr>
<tr>
<td>Gross Monthly Salary (before any taxes or deductions): $</td>
<td>Gross Monthly Salary (before any taxes or deductions): $</td>
</tr>
</tbody>
</table>
**INCOME INFORMATION**

What is your total annual (yearly) household income (include all working adult household members)?

$____________________

Are you eligible for any Federal Assistance Programs? (Circle all that apply)

SNAP/Food Stamps  TANF  Medicaid  SSI or SSA  Other: _____________

If yes, please list the type of service and the amount received per month (attach proof of service[s] to application):

<table>
<thead>
<tr>
<th>Type of Service</th>
<th>Amount per Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>___________________________</td>
<td>____________________</td>
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<tr>
<td>___________________________</td>
<td>____________________</td>
</tr>
</tbody>
</table>

Do you receive/are you supposed to receive child support or alimony?  ☐ Yes  ☐ No

If yes, how much per month (attach proof of support to application)? $___________

Do you pay child support?  ☐ Yes  ☐ No  Do you pay alimony?  ☐ Yes  ☐ No

If yes, how much per month (attach proof of payment to application)? $___________
Family Statements

Please print your answers. Write as much detail as possible. If necessary, use additional paper.

Explain the importance of your student receiving this scholarship:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

How will your student being part of this program affect your family?

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

How does your family plan to help your student pursue their college education?

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
Student Responsibilities Contract

In order to be a Montgomery County Ohio College Promise scholar, who will earn a college scholarship and be provided a mentor, every student must sign the following contract and pledge to:

- Be Alcohol, Tobacco and Drug Free
- Be Crime Free
- Practice Good Citizenship
- Maintain a strong record of school attendance at a Montgomery County High School
- Participate in school co-curricular or extra-curricular activities and/or community/faith based activities
- Come to the weekly meetings with their assigned mentor
- Attend any at-large programs or activities sponsored by the Montgomery County Ohio College Promise Program
- Attain a High School Diploma with a Grade Point Average (GPA) and test scores high enough to meet the entrance requirements of Central State University, Denison University, Kettering College, Miami University, Miami University Regionals, Ohio Northern University, Ohio University, Sinclair College, University of Dayton, Wittenberg University, Wright State University, Xavier University, or other 4-year university partners.

Bottom Line: Montgomery County Ohio College Promise students are respectful and responsible!

____________________________________
Student Signature

____________________________________
Date
Parents/Guardians Responsibilities Contract

Parent(s)/Guardian(s) must also make a commitment to their child’s success as a Montgomery County Ohio College Promise scholar. Every parent/guardian must sign the following contract and pledge to:

- Provide a supportive environment at home that will contribute to the success of their child/guardian
- To develop a positive relationship with school and Montgomery County Ohio College Promise mentor and program staff
- To attend school related functions including but not limited to open houses, scheduling conferences and parent/teacher conferences
- Attend any at-large programs or activities sponsored by the Montgomery County Ohio College Promise program
- Provide releases which will allow to the College Promise Program to receive both academic and disciplinary information from their child/guardian’s school, college and university attendance information and for the use of the photographs or video of the student

**Bottom line: Montgomery County College Promise parents/guardians are involved and engaged, which will have a direct impact on the academic success of their child/guardian!**

I understand that the information contained in this application is truthful and accurate and will be shared with the Montgomery County Ohio College Promise program staff and the selection committee. I also certify that my child meets the program income requirements. I also understand that any false information in this application will result in my child being dismissed from the program.

_________________________
Parent/Guardian Signature

_________________________
Date
Montgomery County Ohio College Promise
Teacher Recommendation Form

Teacher Statement for Student: ____________________________________________
(Please provide student’s full name)

Please comment on this student’s attitude, behavior, and motivation in school. Include the student’s ability to maintain at a minimum a 2.5 grade point average and their ability to succeed in post-secondary education. Also feel free to provide any information regarding the student’s family situation that the Selection Committee should be aware of.

Feel free to call the MCOCSP program office at 937-225-9922 or 937-225-9957 with any questions that you may have.
Printed Name of Teacher

Teacher Signature

School

Grade Level and Subject Taught:

Date

Phone # Email Address

You may return this to our offices as an email attachment. Please send to

Jennifer Guanciale: jguanciale@mcocp.org
Montgomery County Ohio College Promise
Recommendation Form

Statement for Student: ____________________________________________
(Please provide student’s full name)

Please comment on this student’s attitude, behavior, and motivation in school. Include the student’s ability to maintain at a minimum a 2.5 grade point average and their ability to succeed in post-secondary education. Also feel free to provide any information regarding the student’s family situation that the Selection Committee should be aware of.

Feel free to call the MCOCOP program office at 937-225-9922 or 937-225-9957 with any questions that you may have.
Printed Name of Responder

______________________________

Signature

______________________________

Relationship to Student

______________________________

Date

___________ ________

Phone # Email Address

You may return this to our offices as an email attachment. Please send to Jennifer Guanciale: jguanciale@mcocp.org
Student’s last name______________________

Montgomery County Ohio College Promise
Employment Verification Form

Note to parents/guardians: This form has to be completed for all adults over the age of 18 who live in the same household. The form is to be signed by the employer.

Dear Employer,

This form is part of an application process for the Montgomery County Ohio College Promise program. The Montgomery County Ohio College Promise program selects deserving students in the 8th grade, and upon the successful completion of high school and the fulfillment of both a student and parent pledge, awards scholarships for attendance at Central State University, Denison University, Kettering College, Miami University, Miami University Regionals, Ohio Northern University, Ohio University, Sinclair College, University of Dayton, Wittenberg University, Wright State University, or other 4-year university partners.

Please take a moment to complete this form in order for your employee’s child to be considered.

Employee Name ______________________________________________

Title/Position __________________________________________________

Length of Employment __________________________________________

Salaried Employee □ Yes □ No

If yes, annual salary: $________________

If no, hourly rate: $_____________________________

Typical number of weekly hours; _________________________

Are there opportunities to receive overtime? □ Yes □ No
If yes, how often: ________________________________

Name of Company__________________________________________________________

Address _____________________________________________________________________

City______________________State______________Zip______________________________

Phone #______________________Email___________________________________________

Printed Name of Person Completing the Form: ________________________________

Title: ________________________________

______________________________ _______________________
Employer Signature Date

Feel free to contact the Montgomery County Ohio College Promise office at 937-225-9922 or 937-225-9957 with any questions you might have.

You may return this to our offices as an email attachment. Please send to Jennifer Guanciale: jguanciale@mcocp.org
Student’s last name_____________________

Montgomery County Ohio College Promise
Employment Verification Form

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Employee Name _______________________________________________

Title/Position __________________________________________________

Length of Employment __________________________________________

Salaried Employee □Yes □No

If yes, annual salary: $________________

If no, hourly rate: $_____________________________

Typical number of weekly hours; ________________

Are there opportunities to receive overtime? □Yes □No
If yes, how often: ________________________________

Name of Company______________________________________________________________

Address ______________________________________________________________________

City______________________State______________Zip______________________________

Phone #______________________Email____________________________________________

Printed Name of Person Completing the Form: ________________________________

Title: _____________________________________________

__________________________________________  ____________________________
Employer Signature                      Date

Feel free to contact the Montgomery County Ohio College Promise office at 937-225-9922 or 937-225-9957 with any questions you might have.

You may return this to our offices as an email attachment. Please send to Jennifer Guanciale: jguanciale@mcocp.org